

PAC Spring 2010 Registration Instructions

Go to www.plainfieldathleticclub.org

Click on the **Registration** link in the left-hand margin, you will see the following screen:

Please note: PAC has decided not to send the registration letters this year (we're goin' green)

SAVE YOURSELF LOTS OF TYPING BY EITHER

- Logging in with your username/password (lower left-hand margin)
- Entering the registration code from your Spring 09 invitation
- Entering your home phone and the birthday of a child who has previously played in this league
 - **Phone number format is: 8156090000 (no dashes)**
 - **Birthday format is: 5/4/1997**

Registration Code:

OR

Previously Registered Player's Birthday (mm/dd/yyyy)

Phone Number

If you are **NEW** to PAC, click the "Continue" button below to begin the registration process

Hit "**Submit**" the next screen will show your family's address and phone. Please make any necessary edits.

Click "**Next**"

Click the **icon** next to the player's name you wish to register (uncheck any others at this point)

Scroll down, make any necessary edits/updates to grade/school/uniform size. Please check that your email is correct!

Please note the **Buyout of Fundraiser check box** is just below Jersey Size

Player Information	
Sport*	Baseball <input type="button" value="v"/>
Birthday*	5/4/1997
Sex*	Male <input type="button" value="v"/>
School*	<input type="text"/>
Grade*	7 <input type="button" value="v"/>
Pant Size*	Youth X-Large <input type="button" value="v"/>
Jersey Size*	Adult Small <input type="button" value="v"/>
	<input type="checkbox"/>
Buyout of Fundraiser	
<i>If you do not wish for your child to sell candy, click the box and you will be charged a fee per child for the buy out.</i>	

Click "**Save Person**" (can register more children at this time or continue to payment screen)

Click "**Next**" to get to the payment screen

From here you have 2 options:

- **pay with a credit card by entering** your 16 digit Visa or MasterCard number and exp date
- click **“Next”**

Please enter you payment details below

(10U)	\$90.00
Activity Fee	\$50.00
Transaction Fee	\$5.00
TOTAL: \$145.00	

Payment Information	
Card Number	<input type="text"/>
Expiration Month	September, 2012 <input type="button" value="v"/>
<input checked="" type="checkbox"/>	Store My Card Number

I do not wish to pay by credit card. I will send a check separately. I UNDERSTAND THAT MY CHILDREN WILL NOT BE CONSIDERED REGISTERED UNTIL MY CHECK CLEARS. In the event that there are no more available positions on teams when my check clears, my children will either be put on a waiting list or my registration payment will be refunded.

- or **check the box** “I do not wish to pay by credit card....”
- you’ll get a screen asking you to verify that your information is correct. You can also enter your email address to get a confirmation. And you will need to **check the waiver box** “I/We, the parent(s)...”
- click **“Next”**

Please verify that all the information below is accurate. Once you have verified the information and accepted our terms of registration, click the submit button.

If you would like a confirmation of this registration, enter your e-mail address here. This e-mail address will not be stored:

I/We, the parent(s)/Guardian(s) of the above named child, who is/are a candidate(s) for the position on the P.A.C. League Team, hereby give my/our approval to his/her participation in any and all activities of the League during the current season. I/We assume all risks and hazards incidental to the conduct of the activities and transportation to and from the activities; I/We do further hereby release, absolve, indemnify, and hold harmless the P.A.C., their officers, managers, coaches, sponsors, employees, and supervisors appointed by them. I/We will furnish a Certified Birth Certificate of the above named candidate(s) upon request of the league officers. I/We will refer to the Parent/Player Handbook in regards to Registration Refund Policies.

Click **“Next”** to get to the confirmation screen. You will need to send payment to confirm the registration. We are not able to follow up on “pending” registrations and those not paid will eventually lose their spot before the drafts begin in February.

Your registration information has been successfully submitted.

PRINT THIS FORM AND MAIL IT IN WITH A CHECK FOR \$140.00 TO COMPLETE THE REGISTRATION PROCESS. MAIL TO:

**PO Box 480
Plainfield, IL 60544**

	\$90.00
Activity Fee	\$50.00
TOTAL: \$140.00	